

THE PARISH OF CHRIST CHURCH, MARTON CUM GRAFTON

ANNUAL REPORT AND FINANCIAL STATEMENTS

OF THE PAROCHIAL CHURCH COUNCIL

FOR THE YEAR ENDED 31 DECEMBER 2018

THE PARISH OF CHRIST CHURCH, MARTON CUM GRAFTON
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018

Incumbent: The Reverend Sarah Feaster
The Vicarage
Great Ouseburn
York
YO26 9RQ

Bank: HSBC plc
7 Prospect Crescent
Harrogate
HG1 1RN

Independent examiner: Mr Miles Stanyard
Beck Farm
Grafton Lane
Marton cum Grafton
YO51 9QJ

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THE PARISH OF CHRIST CHURCH, MARTON CUM GRAFTON
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INTRODUCTION

Reverend Sarah Feaster

The church and village community continue to show care for one another and my sincere thanks go to all who continue to give of their time, money and talents to enhance our worship, to care for those in our community and to look after our building and churchyards.

Getting to grips with the new General Data Protection Regulation has been one of the priorities this year and together with a group of able volunteers we have ensured that we are compliant.

As a benefice we have continued to develop our work with children and young people. In the spring of 2019, thanks to a group of volunteers, we will be able to offer some work within Marton Primary School to enable the children to hear stories from the Bible in a fun and engaging way.

A lot of work has gone on in the parish to enable the work on the porch extension to continue to take shape. My thanks go to Mr Tony Cole and Mr Brian Cooper for this. It is hoped that work will begin in spring 2019 which will greatly enhance the church.

Finance continues to be a major concern, although we have paid our share in full again this year and have broken even with a small surplus, the members of the PCC will need to look at ways of encouraging giving and fundraising.

As Dr Keith and Mrs Elizabeth Lumsden are moving to Norfolk I thank them for their valued contribution to the life and worship of our church and community. As we say goodbye, I hope that a few other members of the congregation might be encouraged to make a difference and help shape our church life here at Christ Church.

I have been encouraged to see the many ways in which God's love is shared as the church community prays, worships, works, learns and journeys together and in the way that people show love to the community through pastoral care and through giving to those in great need in our world. We are called to continue to be aware that the world wide church continues to suffer persecution in many places and to hold them before God in prayer.

As we look forward to another year we do so remembering that we are committed, with God's help and guidance, to **sharing God's love in our communities**, and those communities may be where we live, work and worship, where we take part in recreation and where we show our concern for the environment and for those people who find themselves on the margins.

I pray that God's will may continue to be done in us and through us.

God bless you all
Rev'd Sarah

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ANNUAL REPORT OF THE TRUSTEES

The Trustees are pleased to present their annual report and accounts for the year ended 31 December 2018.

Background

Christ Church was built in 1875 incorporating materials from an earlier Norman church which was located at the graveyard on the outskirts of the village.

The Parish is one of four Parishes in the United Benefice of Great Ouseburn, Little Ouseburn, Marton cum Grafton, and Whixley with Green Hammerton. The Vicar of the United Benefice lives at The Vicarage, Main Street, Great Ouseburn, which is situated next to the Church.

Each of the four Parishes in the Benefice has its own Parochial Church Council (PCC). Work in the Parish and throughout the Benefice is co-ordinated by regular meetings between the Vicar, the Wardens of each Parish and Members of the Ministry Team. Marton cum Grafton PCC has a Standing Committee of the Council Officers.

The PCC is a charity excepted from registration with the Charity Commission.

Ministry Team

The Vicar is the only Stipendiary Priest resident within the Benefice.

The Vicar has been helped during the year by the Rev'd Joan Roper, an assistant priest, by the Rev'd Daniel Herth, an associate priest, and by two Readers, Miss Nancy Clark and Mr George Rowden.

Membership of the Council as at 31 December 2018

<i>Incumbent:</i>	The Rev'd Sarah Feaster	Chairman
<i>Ex-officio members:</i>	Dr Keith Lumsden	Churchwarden (resigned January 2019)
	Mrs June Rowden	Churchwarden & Joint Treasurer
<i>Elected members:</i>	Mr Tony Cole	Health & Safety Officer and Parish Representative on the Ripon Deanery Synod
	Mr Brian Cooper	Joint Treasurer
	Mrs Elizabeth Lumsden	Secretary (resigned January 2019)
	Mr Brian Smyth	Lay Chairman
	Mrs Jancey Moorhouse	
	Mrs Gill Treharne	Safeguarding Officer

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ANNUAL REPORT OF THE TRUSTEES (continued)

Electoral Roll

It remains the policy of the PCC to encourage regular members of the congregation to join the electoral roll of the Church.

As at the Annual Meeting in 2018, there were 39 people on the roll of whom 9 were from other parishes.

Programme of Services

The programme of services has remained unchanged throughout the year. These are as follows:

First Sunday:	10.30am Parish Praise
First Wednesday:	10am Holy Communion (Common Worship, said)
Second Sunday:	10.30am Holy Communion (Common Worship, said with hymns)
Second to fifth Wednesdays:	10am Morning Prayer
Third Sunday:	No service
Fourth Sunday:	10.30am Holy Communion (Common Worship, sung with hymns)
Fifth Sunday:	United Benefice Service rotating between the Churches in the Benefice

Additional services were held on Festival days, special occasions and for the primary school, this year holding a Pet Service in November. A benefice Café Church service is held at 4pm every 1st Sunday in Whixley Village Hall

Adult Church Attendance

Average adult Sunday attendance 21
Average adult Wednesday attendance 10
Easter Sunday 41
Christmas Eve crib service 149
Midnight Mass 42

Parochial Church Council Meetings

Three meetings of the Council were held in addition to the annual meeting. The Vicar attended all the meetings.

Lay attendance was as follows:

7 February	8	12 June	5
17 April (APCM)	8	11 September	6

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ANNUAL REPORT OF THE TRUSTEES (continued)

Review of the Year

- 1) 2018 was the first full year that the Reverend Sarah Feaster served as the benefice's vicar, having taken up her duties in July 2017. The PCC would like to express their delight to have her, her husband Graham and their three sons living and working among us.
- 2) The Council also wishes to place on record its great gratitude to all the other members of the Ministry team. The contribution of each of them to the Parish and the wider benefice is immense.
- 3) Throughout 2018 Liz Haw again served as the benefice administrator. She plays a vital role for the whole benefice and we are very grateful for Liz's support.
- 4) During 2018, in order to fulfil the wishes of the late Andrew Ainley, progress has been made in selecting a contractor to begin to build a toilet and kitchenette extension with level access to the north porch with Andrew Ainley's generous legacy. The Council thanks Tony Cole and Brian Cooper for the amount of time they have spent on this project.
- 5) The Church has continued to participate in the monthly coffee mornings in the Memorial Hall, occasions both for raising funds and engaging with the village community.
- 6) In the latter part of the year Dr Keith Lumsden and Mrs Elizabeth Lumsden resigned their posts as churchwarden and secretary respectively as they prepared to move to Norfolk. The Council thanks them for all their contributions to the life and worship of our church community.
- 7) The Council also wishes to thank Mr Miles Stanyard who has again acted as independent examiner of the accounts and affairs of the Parish. We are very lucky to have an examiner with his knowledge and expertise.
- 8) The Council is grateful to the villagers who maintain the graveyard and churchyard, to those who clean the church and supply flowers, clean the brasses, change the altar frontals, update the Memoriam Book, assist with the rotas and to the members of the congregation who act as sidepersons, offer intercessions, assist the celebrant with the preparation and administration of the wine at Holy Communion and read the lessons.
- 9) Finally but not least the Council again thanks Keith Lumsden and June Rowden, our churchwardens, for all they do for the Parish. Their expertise and workloads are enormous. The rest of us are lucky indeed to have so much done so well for us.

The annual report and accounts were approved by the Parochial Church Council on 29 January 2019 and signed on their behalf by the Reverend Sarah Feaster (PCC chairman) and Brian Cooper (Treasurer).

THE PARISH OF CHRIST CHURCH, MARTON CUM GRAFTON
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FINANCIAL STATEMENTS

SUMMARY

In these accounts the movements on the Porch Fund (held in trust) are treated separately from the Operating Accounts. The following comments relate to the Operating Accounts.

From a financial viewpoint 2018 was a satisfactory year. Income before interest exceeded expenditure by £241.26 after paying full share of £15,231.00. This is much better than my budget and half year forecast of a shortfall of circa £2,000. The main factors were an increased recovery of Gift Aid tax and higher fees from the unexpectedly high number of weddings and funerals as well as lower costs of repairs and renewals. The details are shown on pages 8 and 9.

Both the fabric fund and the graveyard fund were unchanged during the year. The values of each of our funds appear in the tables on page 7.

We ended the year with total Operating Funds of £23,823.46.

The trend for our fund raising to be less successful continued and this was exacerbated by a reduction in the donation from Open Gardens from £2000 to £1000.

THE PORCH FUND

The Porch Fund decreased by £3,536 as a result of payments to the Architects of £4,356 offset by a donation of £1,000. The Porch Fund stands at £90,262.60

BUDGET 2019

The demand for share in 2018 is temporarily further reduced to £14,472. However, electricity will be much more expensive because the church is now classed as a business hence standing charges and unit rates increase. All potential suppliers insist on this.

Insurance will probably increase because the insurers insisted on a revaluation. In general costs will increase with inflation.

I have assumed income to be much less than the current year because we are losing some major donors and I have omitted unusual donations. Additionally I have reduced fee income from weddings and funerals to the lower average levels of past years, I have assumed £1000 from Open Gardens. On this basis my preliminary budget shows receipts of £17,572 and payments of £21,424 resulting in a shortfall of £3,825. To compensate for this we will need to increase our income from events such as coffee mornings (reverting to the old system), pancakes, concerts and sponsored events such as the walk.

Clearly we urgently need new supporters.

The PCC needs to discuss sending out an appeal letter.

THE PARISH OF CHRIST CHURCH, MARTON CUM GRAFTON
ANNUAL REPORT AND FINANCIAL STATEMENTS
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FINANCIAL STATEMENTS (CONTINUED)

RECEIPTS

Plate collections and the Stewardship Scheme receipts were broadly unchanged comprising CAF cheques and regular giving which qualify as Gift Aid and hence help our tax rebate. Tax recovered on Stewardship Gift Aid Giving increased from £2,213.14 to £2,861.36. Wedding and Funeral Fees rose from £2,209 to £2,861.36, Receipts from the wall safe were £8.92. Magazine subscriptions dropped from £1,111 to £1,082.10. Magazine costs were unchanged at £1,272.

FUND RAISING AND SPECIAL EVENTS

Cynthia Sutton's final plant sales were £75. The Harvest Lunch and raffle raised only £80 (last year £228,82). Income from the one coffee morning raised £348 (last year £566.60). Open Gardens donation was down from £2,000 to £1,000. The sponsored walk raised £445 (last year £660). Easy savings raised £40.56 (last year £61.90).

PAYMENTS

Share at £15,231 was the largest item, (last year £15,699).

The cost of heating oil was £675.30 because of two fills (last year £683.14). Electricity costs were up from £219.14 to £343.95, There were no costs of maintaining the graveyard because this has been taken over by Felicity and Mike Blunt and some volunteers. Insurance costs are now at a new level of £1,109.80.

During the year the regime for paying the diocese for Wedding and Funeral fees has changed so that comparisons are not relevant.

£129.40 was paid to visiting clergy and to Ministers and vergers for weddings and funerals (£233 last year).

Vicar's and Secretarial Expenses reduced from £2,065.40 to £1,802.88.

The Organist's honorarium was £990 of which £650 was paid to Catherine Field Leather for Sunday services unchanged from last year (last year at £970).

THE PARISH OF CHRIST CHURCH, MARTON CUM GRAFTON
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FINANCIAL STATEMENTS (CONTINUED)

CHRISTCHURCH MARTON CUM GRAFTON

PCC ACCOUNTS 2018

CALCULATION OF SURPLUS £

Operating Receipts including interest	23,465.43
Operating Payments	(23,224.17)
Operating surplus	241.26
Interest from Savings account	141.58
Operating Surplus after Interest	382.84
Outgoings from Graveyard Account	nil
Outgoings from Porch Account	3,356.00
<u>Final Operating deficit or Cash Outflow for Year</u>	<u>3,153.16</u>

BANK RECONCILIATION £

Opening Cash	NIL	
Opening Current Account	500.00	
Opening Deposit Account	112,940.62	
Porch Account	3,798.60	
Total Opening Funds	117,239.22	
Closing Cash	NIL	
Closing Current Account	500.00	
Closing Deposit Account	108,323.46	
Closing Porch Account	5,262.60	
Closing Funds	114,086.06	
Movement In Year	(3,153.16)	Equals decrease in Funds/Cash Outflow

STATEMENT OF FINANCIAL ASSETS AND SEGREGATED FUNDS £

	Opening Fund	Donations (Specific)	Payment /Surplus	Closing Fund
Fabric Fund	4,025.80	nil	nil	4,025.80
Graveyard Fund	5,023.66	nil	nil	5,023.66
Total Specific Funds	<u>9,049.46</u>	<u>nil</u>	<u>nil</u>	<u>9,049.46</u>
Operating Fund	<u>14,391.16</u>	<u>382.84</u>	<u>nil</u>	<u>14,774.00</u>
Total Financial Assets	<u>23,440.62</u>	<u>382.84</u>	<u>nil</u>	<u>23,823.46</u>
Special Legacy in Trust	93,798.60	1,000.00	(4,536.00)	<u>90,262.60</u>
	<u>117,239.22</u>	<u>1,382.84</u>	<u>(4,536.00)</u>	<u>114,086.06</u>

Auditors Certificate In the course of my audit I have examined the Cash Book and the related Bills and Receipts file together with the Cheque book, Paying in book and the Bank Statements and found them correct.

Signed..... Name.....Date.....

THE PARISH OF CHRIST CHURCH, MARTON CUM GRAFTON
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FINANCIAL STATEMENTS (CONTINUED)

CHRISTCHURCH, MARTON CUM GRAFTON PCC ACCOUNTS 2018	RECEIPTS			
	2015 ACTUAL £	2016 ACTUAL £	2017 ACTUAL £	2018 DRAFT £
RECEIPTS DURING THE YEAR ENDED 31 DECEMBER 2018				
Stewardship Scheme	9,575.03	10,857.31	10,655.67	10,510.63
Plate Collections	<u>2,669.08</u>	<u>1,579.65</u>	<u>2,920.68</u>	<u>2,947.82</u>
	<u>12,244.11</u>	<u>12,436.96</u>	<u>13,576.35</u>	<u>13,458.45</u>
Tax Recovered On Covenants	1,976.87	2,603.42	2,213.14	2,861.36
Weddings & Funeral Fees	3,981.50	2,209.00	1,317.00	2,123.25
Parish Magazine Subscriptions	1,107.00	1,152.00	1,111.00	1,082.10
General Donations	60.00	240.00	354.70	593.70
Interest and Nat Grid Fee	2.18	1.53	1.53	1.53
Wall Safe	57.19	37.13	-	8.92
Donations/ Fitzgerald Hart(Graveyard)	-	150.00	100.00	150.00
Donation All Churches/Easy Savings	111.35	1,000.00	61.90	40.56
Donation / Ins receipt /Year end Don	8,901.04	-	730.00	1,100.00
Mag rebate/ Transfer from Graveyard	1,000.00	1,000.00	491.52	-
VAT recovery Cross/ Bank donation	1,602.40	50.00	-	-
	<u>18,799.53</u>	<u>8,443.08</u>	<u>6,380.79</u>	<u>7,961.42</u>
SPECIAL EVENTS				
Collavoce / Dinner/Pancakes/Jam	200.00	230.20	207.69	97.56
Cynthia's Plant Sales	1,736.25	167.73	100.00	75.00
Harvest Supper /Lunch Tickets Garden	192.50	143.00	142.80	-
Party / Teas/Masai Warriors	126.40	-	-	-
Harvest Lunch Raffle	84.00	-	86.02	80.00
Coffee Mornings	688.45	574.85	566.60	348.00
Open Gardens	1,570.00	2,000.00	2,000.00	1,000.00
Sponsored Walk	450.00	230.00	635.00	445.00
	<u>5,047.60</u>	<u>3,345.78</u>	<u>3,738.11</u>	<u>2,045.56</u>
Total Receipts	<u>36,091.24</u>	<u>24,225.82</u>	<u>23,695.25</u>	<u>23,465.43</u>
<u>Operating Fund Surplus/Deficit</u>				
Normal Operating Receipts	36,091.24	24,225.82	23,695.25	23,465.43
Normal Operating Payments	36,074.45	23,959.26	23,695.25	23,224.17
Surplus	16.79	266.56	nil	<u>nil</u>
Payment to reduce Share Shortfall	(16.79)	-	-	
Operating surplus before interest	Nil	266.56	nil	241.26
Interest On Deposit Account	153.04	120.46	66.49	141.58
Surplus/Deficit including Interest	153.04	387.02	66.49	382.84
EXCEPTIONAL ITEMS				
Central Heating Boiler/Oil Tank	(3790.00)	(3,100.00)		
Graveyard Parking/ Shelter	2,000.00	(2,000.00)	(491.52)	
Graveyard Wall		(600.00)		
Don Graveyard Parking Parish Cncl	-	1,000.00		
Loan Stock return to Gt. Ouseburn	-	(100.00)		
Donation to Porch Fund				
Payment to architect	-	901.20)	(5,300.20)	£1,000.00
Payments for Porch design			(5,725.23)	(£4,536.00)
Total funds change for year	(1,636.96)	(5,314.18)		(£3,153.16)

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FINANCIAL STATEMENTS (CONTINUED)
CHRISTCHURCH, MARTON CUM GRAFTON PCC ACCOUNTS 2018 **PAYMENTS**

	2015 ACTUAL £	2016 ACTUAL £	2017 ACTUAL £	2018 ACTUAL £
PAYMENTS DURING THE YEAR ENDED 31 DECEMBER 2018				
	970.69	438.67	1,071.44	1,109.80
Insurance (2016 half year only)	690.43	354.86	683.14	675.30
Heating	138.12	240.76	219.52	343.95
Electricity	10,603.44	277.00	866.11	463.48
Repairs/ Service/Cross replacement	-	-	-	18.00
Renewals / Sign Board	-	63.41	-	109.00
Organ Tune/ Boiler Service	245.00	568.20	-	-
Quinquennial/Repairs/Electrical conformity	55.00	-	-	-
Gate Light / Mole treatment in Churchyard	310.00	318.00	180.00	-
Graveyard Maintenance	<u>13,012.68</u>	<u>2,260.90</u>	<u>3,020.21</u>	<u>2,719.53</u>
MINISTRY	16,771.00	17,064.00	15,699.00	15,231.00
Diocesan Share	1,494.72	1,581.17	2,065.40	1,802.88
Vicar Curate & Secretarial Expenses	2.00	35.00	214.72	95.50
Items For Service /Gift /Artificial Flowers	30.00	20.98	-	53.98
Surplice / Books /Forms etc	1,272.00	1,272.00	1,272.00	1,272.00
Parish Magazine & Bishop's Letter	509.80	307.20	200.92	394.00
Fees to DBF	-	-	-	350.00
Parish Music/ Repairs to Church Model	1,315.00	1,145.00	970.00	990.00
Organist Honorarium	768.40	158.00	233.00	129.40
Minister and verger fees	20.00	20.00	20.00	20.00
Synod Fee	120.00	-	-	40.94
Wedding fee to choir/Cups for coffee	<u>22,302.92</u>	<u>21,603.35</u>	<u>20,675.04</u>	20,379.70.
FUND RAISING	191.10	67.01	-	124.94
Envelopes	-	28.00	-	-
Hall rent	<u>191.10</u>	<u>95.01</u>	-	-
	<u>35,506.70</u>	<u>23,959.26</u>	<u>23,695.25</u>	23,224.17
Total Operating Costs				
GIVING	567.75	-	-	-
Open Arms Malawi	-	-	-	-
Marton School	-	-	-	-
Collavoce	<u>567.75</u>	nil	-	-
	<u>36,074.45</u>	<u>23,959.26</u>	<u>23,695.25</u>	23,224.17
Total Normal Operating Payments				
Exceptional Items/Porch Account	16.79	-	-	-
Historic Share	3,790.00	3,100.00	-	-
Central Heating Boiler/ Oil Tank	-	2,000.00	-	-
Graveyard Parking Area	-	600.00	-	-
Graveyard Wall	-	100.00	-	-
Loan Stock re-payment	-	901.20	-	-
Payment to Architect	-	-	-	1,000.00
Donation to Porch Fund	-	-	-	(4,536.00)
Payment for Porch Design	<u>39,881.24</u>	<u>30,660.46</u>	<u>23,695.25</u>	<u>26,760.17</u>
Total Payments in the year				
				(£3,153.16)
Total Fund change in the year				

THE PARISH OF CHRIST CHURCH, MARTON CUM GRAFTON
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INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE PARISH CHURCH OF CHRIST CHURCH, MARTON CUM GRAFTON,
PAROCHIAL CHURCH COUNCIL

I report on the accounts of the church for the year ended 31 December 2018 which are set out on pages 5 to 9.

Respective responsibilities of the Trustees and Independent Examiner

The church's trustees are responsible for the preparation of the Accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention;

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr Miles Stanyard
Beck Farm
Grafton Lane
Marton cum Grafton
YO51 9QJ

THE PARISH OF CHRIST CHURCH, MARTON CUM GRAFTON
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THE ANNUAL FABRIC REPORT 2018

Inspections

All required inspections have been carried out and documented.

Quinquennial report recommendations dated September 2018 by Liz Haestier of Overton Architects.

Urgent works: remove vegetation from Nave roof and gutter

Essential within a year: repoint open joint and crack to chimney/nave gable junction, remove moss, re-fit gutter brush, repair porch fall pipe, remove ivy from walls, repair vestry ceiling, re-fit ridge piece to external store, redecorate noticeboards, lower ground level and remove vegetation adjacent to porch, undertake PAT testing.

Various other works are essential within the next two years and within the quinquennium

Church and grave yard works

A tree which had broken in half during adverse weather conditions was removed with faculty and planning permission.

Repair work

The church's sound system is still not working satisfactorily and this will require further attention.

Goods and ornaments

The model of the old church, made by the Reverend John Lunn, has been restored by Chris Viner of 'Soldiers at Rye' at no expense to the PCC as a result of an anonymous donation. A new brass plate records this restoration. The figure of a priest in cassock and surplice has been added as a representation of the Rev'd Lunn greeting worshippers at the south porch.

Mice have eaten part of a silk coat of arms that was kept in a cupboard in the vestry. Enquiries are being made as to how, if at all, it can be repaired. It is described as the Coat of Arms of St. John's College, Cambridge, but this appears to be an incorrect description.

Insurance

The Church has a fully comprehensive insurance policy with Ecclesiastical Insurance.

June Rowden
Keith Lumsden
23 January 2019

**Benefice of Great Ouseburn, Little Ouseburn, Marton cum Grafton and
Whixley with Green Hammerton**

Parish Safeguarding Report 2018

1. Parish Safeguarding Officers (PSO)

The Parish Safeguarding Officers for each parish are:

- Great and Little Ouseburn : Stella Chatterton
- Marton-Cum-Grafton : Gill Treharne
- Whixley with Green Hammerton : George Rowden

All the PSOs meet with Rev'd Sarah Feaster on a regular basis (quarterly or as required) to discuss safeguarding issues and agree any changes to the benefice's processes and procedures.

2. Parish Safeguarding Policy

Each parish within the benefice has an agreed safeguarding policy, which is displayed in the church and reviewed on an annual basis.

3. Disclosure and Barring Service

A number of DBS checks have been carried out as required. This has included the Open the Book volunteers.

All other PCC members are required to complete a confidential self-declaration form on an annual basis.

4. Safe Recruitment Process

All new recruitment within the benefice is carried out in accordance with the safe recruitment guidelines.

5. PSO team achievements

Ensuring compliance with GDPR formed the bulk of the PSO team's activity during the past year but the action plan is now complete.

No data breaches were reported during the year.

The team are now able to focus on ensuring that the safeguarding processes and procedures are fit for purpose by reviewing them in the light of any safeguarding issues experienced in the benefice.

THE PARISH OF CHRIST CHURCH, MARTON CUM GRAFTON
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018

DEANERY SYNOD REPORT

There were four meetings during the year. Copies of the minutes were available for PCC members online.

January Meeting

Canon Ian Black gave a talk based on themes taken from his book "Follow Me - Living the Sayings of Jesus".

June Meeting

Canon Ian Black gave a talk on the use and purpose of money. One thing you still lack: money, possessions and the purpose of business.

September Meeting

Canon Tony MacPherson, Canon Pastor of Wakefield Cathedral addressed the meeting on the subject of Forgiveness from the perspective of refugees in Wakefield. Take up your cross: sacrificial living and risk; power and conflict.

November Meeting

This was a social evening