

**WHIXLEY with GREEN HAMMERTON and ALLERTON MAULEVERER**  
**PAROCHIAL CHURCH COUNCIL**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**OF THE PAROCHIAL CHURCH COUNCIL**  
**FOR THE YEAR ENDED 31 DECEMBER 2018**

**WHIXLEY with GREEN HAMMERTON and ALLERTON MAULVERER  
PAROCHIAL CHURCH COUNCIL**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2018**

**Incumbent:**

The Reverend Sarah Feaster  
The Vicarage  
Main Street  
Great Ouseburn  
York  
YO26 9RQ

**Bank:**

HSBC plc  
7 Prospect Crescent  
Harrogate  
North Yorkshire  
HG1 1RN

**Independent examiner:**

Mr Ian Ballard  
Former Chartered Accountant  
(now retired)  
Lambert House  
Airton  
Skipton  
North Yorkshire  
BD23 4AL

**WHIXLEY with GREEN HAMMERTON and ALLERTON MAULVERER**  
**PAROCHIAL CHURCH COUNCIL**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2018**

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WHIXLEY with GREEN HAMMERTON and ALLERTON MAULVERER  
PAROCHIAL CHURCH COUNCIL

ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2018

## INTRODUCTION

### Reverend Sarah Feaster

The church and village community continue to show care for one another and my sincere thanks go to all who continue to give of their time, money and talents to enhance our worship, to care for those in our community and to look after our building and churchyards.

Getting to grips with the new General Data Protection Regulation has been one of the priorities this year and together with a group of able volunteers we have ensured that we are compliant.

As a church we continue to develop our work with children and young people. This year, thanks to a group of volunteers, we have begun some exciting work within the school to enable the children to hear stories from the Bible in a fun and engaging way.

As previously, I have been encouraged to see the many ways in which God's love is shared as the church community prays, worships, works, learns and journeys together and in the way that people show love to the community through pastoral care and through giving to those in great need in our world. We are called to continue to be aware that the world wide church continues to suffer persecution in many places and to hold them before God in prayer.

As we look forward to another year we do so remembering that we are committed, with God's help and guidance, to **sharing God's love in our communities**, and those communities may be where we live, work and worship, where we take part in recreation and where we show our concern for the environment and for those people who find themselves on the margins.

My special thanks this year to those who have taken on the task of fundraising to restore the two East nave windows at the Church of the Ascension. Without their passion and commitment we could not have contemplated beginning this work.

I pray that God's will may continue to be done in us and through us.

God bless you all

*Rev'd Sarah*

**WHIXLEY with GREEN HAMMERTON and ALLERTON MAULVERER**  
**PAROCHIAL CHURCH COUNCIL**

**ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2018**

The Trustees are pleased to present their annual report and accounts for the year ended 31 December 2018.

**Background**

Within the Parish of Whixley with Green Hammerton are located the Church of the Ascension (Whixley) and St. Thomas' Chapel of ease (Green Hammerton). The Parish is within the Church of England. It is in the Diocese of Leeds, the Archdeaconry of Richmond and Craven and the Deanery of Ripon.

The Parish is one of four Parishes in the United Benefice of Great Ouseburn, Little Ouseburn, Marton-cum-Grafton, and Whixley with Green Hammerton. The Vicar of the United Benefice lives at The Vicarage, Main Street, Great Ouseburn.

Each of the four Parishes in the Benefice has its own Parochial Church Council (PCC). Work in the Parish and throughout the Benefice is co-ordinated by regular meetings between the Vicar, the Wardens of each Parish and Members of the Ministry team. Work, where appropriate, is delegated to ad hoc subcommittees.

The PCC is a charity excepted from registration with the Charity Commission.

**Ministry Team**

The Vicar is the only Stipendiary Priest resident within the Benefice.

The Vicar has been helped during the year by the Revd Joan Roper, an assistant priest, by the Revd Daniel Herth, an associate priest, and by two Readers, Miss Nancy Clark and Mr George Rowden.

**Membership of the Council as at 31 December 2017**

<i>Incumbent:</i>	The Revd Sarah Feaster	Chairman
<i>Ex-officio members:</i>	Mrs E Fisher	Churchwarden
	Mr G Rowden	Reader, Safeguarding Officer and Health and Safety Officer
	Mr B Smith	Parish Representative on the Ripon Deanery Synod, Lay Chairman, Electoral Roll Officer, and Treasurer
	Mrs H Walsh	Parish Representative on the Ripon Deanery Synod
<i>Elected members:</i>	Mr B Atkinson	
	Mrs R Holloway	
	Mr D MacDonald	
	Mrs A Polito	Secretary
	Dr M Scarsbrook	
	Martin Simpson	Co-opted November 2018

**WHIXLEY with GREEN HAMMERTON and ALLERTON MAULVERER**  
**PAROCHIAL CHURCH COUNCIL**

**ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2018**

**Electoral Roll**

It remains the policy of the PCC to encourage regular members of the congregation to join the electoral roll of the church.

As at the Annual Meeting for 2018 there were 77 people on the roll, of whom 5 were from other parishes in the benefice and 4 from outside the Benefice.

**Programme of Services**

The programme of Sunday services is as follows: -

First Sunday	Holy Communion (BCP) Café Church at the Village Hall	Green Hammerton Whixley
Second Sunday	Holy Communion (Common Worship) Parish Praise	Whixley Green Hammerton
Third Sunday	Holy Communion (Common Worship)	Green Hammerton
Fourth Sunday	Holy Communion (Common Worship)	Whixley

There is also a Tots Praise every second Tuesday at Whixley Village Hall.

**Adult Church Attendance**

Average adult Sunday attendance	14	Whixley	17	Green Hammerton
Parish Praise	15			
Café Church	13	Adults	8	Children
Easter Sunday	16	Service at		Green Hammerton
Christmas Eve – Christingle service	224	Service at		Whixley
Christmas Day	27	Whixley	21	Green Hammerton

**Secretary's Report for 2018**

There were 5 meetings held in 2018 with an average attendance of 6 members. There were 7 elected members. Barry Smith chaired all the meetings. The church warden was Enid Fisher.

The following officers were elected:

Chair: Barry Smith; Joint Treasurers: Barry Smith, Enid Fisher and David MacDonald; Electoral Role Officer: Barry Smith; Secretary: Annabelle Polito; Safeguarding Officer: George Rowden, Choir Representative: George Rowden; Buildings Representative: Rachael Holloway; School Representative: Rachael Holloway, Health & Safety Officer: George Rowden.

Our fundraising events this year included: the ever-popular Pancake Evening; the Sponsored Walk round the villages in September; the Harvest Supper and Auction which made a fantastic £1,465, the car boot sale in Green Hammerton and the sale of 'Parish Life' calendars featuring scenes from 19th-century Whixley and Green Hammerton.

The annual Christian Aid lunch was held in Green Hammerton Village Hall and in a new departure, there was a Pizza Party for 7-16 year-olds in June at the Vicarage. Several families from the Benefice came along and the children played garden games whilst enjoying the pizza and ice creams in the sunshine. Sunday School has a few new faces and continues to meet on the last Sunday of the month with varied activities and themes to keep the children busy. The school choir participated at various services throughout the year and York Ainsty Rotary Club donated 2,000 crocus bulbs which the school children greatly enjoyed planting round the church grounds.

**WHIXLEY with GREEN HAMMERTON and ALLERTON MAULVERER**  
**PAROCHIAL CHURCH COUNCIL**

**ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2018**

**Secretary's Report for 2018 - continued**

It remains the policy of the PCC to encourage regular members of the congregation to join the electoral roll of the Church. There were 77 people reported on the Electoral Role.

Plans to restore the stained glass windows at Whixley Church are ongoing, with some donations already pledged and other grant applications still in the pipeline.

Moving commemorations of the centenary of the 1918 Armistice took place in our Remembrance Day services and Martin Simpson was welcomed onto the PCC. Finally, Charles Baines was thanked for independently examining the accounts.

**Whixley Fabric - Report for 2018**

- 1] Heating Boiler serviced and the Boiler header tank was filled and radiators bled.
- 2] Fire extinguishers serviced and a Fire Extinguishers Stand purchased with appropriate labels and put in place.
- 3] Churchyard - top burial ground and new extension mown throughout season and areas not cut regularly were strimmed by a contractor in July and Sept.
- 4] The organ has been tuned.
- 5] The Roof Alarm was serviced.
- 6] The gutters have been cleaned out.
- 7] Tree Work – The Mountain Ash which was leaning towards the Old Vicarage garden has been partially felled and it was decided not to cut the rest down.
- 8] Tower Roof Tiles on the north face of the spire have been replaced with an Archdeacons Licence.
- 9] Light bulbs replaced on the tower steps to bell chamber.
- 10] Restoration of the 2 East Windows - a faculty has been approved and the work will commence later in 2019. Grants towards the restoration cost have been applied for and so far the following have been granted: -
  1. Church Building Council - A grant of £2,500 has been approved
  2. Worshipful Company of Glaziers – £2,000
  3. Johnsons of Whixley - £5,000
  4. All Churches Trust - £1,000
  5. Several cheques received totalling nearly £1,200
- 12] The Church Clock – the quotation received from Cumberland Clocks for an overhaul and annual service has been received and accepted and the work will be carried out in Jan 2019.
- 13] A grave stone that had fallen against the footpath railings has been put back into position by Abbotts Stonemasons.
- 14] The light bulbs have been replaced up the church tower and the door into the bell chamber has been released.
- 15] The light switch at the Lytch gate has been replaced following its failure.

WHIXLEY with GREEN HAMMERTON and ALLERTON MAULVERER  
**PAROCHIAL CHURCH COUNCIL**

**ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2018**

**St Thomas Fabric Committee report March 2018-Feb 2019**

**Members of the committee:**

Martin Leather, Steve Ross, Sam Blacker, Alan Smith, Rachel Holloway, David MacDonald, Tim Phelps

**Tasks completed:**

Finished clearing ivy from yew hedge from the road to school

East window pointed up inside and out

Fabric Committee washed east window and transept windows, inside and out.

The header tank has been replaced by a plastic tank. There was a problem with one of the radiators failing to heat up. This has now sorted itself out!

We had a successful car boot sale, again, which raised £646.

York Rotary kindly gave us some purple crocus bulbs which were planted in front of the church by the children from school.

The external organ chamber door has been painted. It was noted that the lower part of the door was in a poor state of repair. We may have to look at blocking this off, in stone. I have spoken to Mr Coffin about this and he doesn't perceive it as a problem.

**Tasks outstanding:**

The cupboard for the north transept has been ordered.

Two of the radiators need painting

Regarding fund raising for new chairs at St Thomas' to replace the pews removed some time ago, (this is not really in the Fabric Committee's remit) it is suggested that the PCC arrange a round robin delivered to every household in Green Hammerton in the late spring to appeal for funds.

The Fire Extinguishers, Organ and Boiler were serviced.

**Deanery Synod Report for 2018 AGM**

There were 4 meetings during the year and copies of the minutes have been circulated to PCC members.

**January Meeting**

Canon Ian Black gave a talk based on themes taken from his book "Follow Me - Living the Sayings of Jesus".

**June Meeting**

Canon Ian Black gave a talk on the use and purpose of money. One thing you still lack: money, possessions and the purpose of business.

**September Meeting**

Canon Tony MacPherson, Canon Pastor of Wakefield Cathedral addressed the meeting on the subject of Forgiveness from the perspective of refugees in Wakefield. Take up your cross: sacrificial living and risk; power and conflict.

**November Meeting**

This was a social evening



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**ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2017**

**Treasurer's Report for 2018**

<b>Key figures:</b>	<b>2018</b>	<b>2017</b>
Total receipts	46,321	40,844
Total payments (excluding amounts invested)	(45,769)	(39,903)
	-----	-----
Excess of receipts over payments	£ 552	£ 941
	-----	-----
Assets retained for church use	£ 111,746	£ 119,419

**Commentary:**

The principal cause of the increase in receipts over last year was that GiftAid recovered was up by £4,576 and the reasons for this are dealt with in note 6 to the financial statements.

Total payments increased by £5,866 over 2017 reflecting the expenditure of £1,800 on repairs to the roof of the Church of the Ascension, Whixley. In addition, £3,986 (net of VAT recovered) was spent on repairs to the East Gable window of St Thomas' Chapel of Ease, Green Hammerton.

Other than the GiftAid increase and these two significant buildings maintenance projects, receipts and payments were broadly in line with last year.

The share request for 2018 of £20,278 was £24 less than in 2017. Payment in full was made in both years.

A total of £35,000 across various funds that had previously been held in the DBF Church of England deposit fund was switched during the year to the DBF Church of England investment fund.

During 2019 work to restore the two East windows of the Church of the Ascension, Whixley will be undertaken. This will be an extremely costly project, and work to raise the necessary funding is in hand as detailed in item 10 of the Whixley Fabric report on page 4 of this report.

**WHIXLEY with GREEN HAMMERTON and ALLERTON MAULVERER**  
**PAROCHIAL CHURCH COUNCIL**

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018**

**Receipts and Payments Accounts**

	Note	Unrestricted Funds £	Restricted Funds £	TOTAL2 018 £	TOTAL 2017 £
<b>RECEIPTS</b>					
<b>Voluntary Receipts:</b>					
Planned giving		16,594	600	17,194	18,378
Collections at services		4,181	36	4,217	2,735
All other giving/voluntary receipts	7a	301	2,541	2,842	2,990
Gift Aid recovered	6	9,045	400	9,445	4,869
		30,121	3,577	33,698	28,972
<b>Activities for generating funds</b>	7b	4,731	647	5,378	5,466
<b>Investment income</b>	7c	1,509	209	1,718	1,208
<b>Church activities</b>	7d	5,167	360	5,527	5,198
<b>Total receipts</b>		<b>41,528</b>	<b>4,793</b>	<b>46,321</b>	<b>40,844</b>

**PAYMENTS**

**Church Activities**

Diocesan parish contribution		20,278	-	20,278	20,302
Clergy and staffing costs		2,944	-	2,944	2,912
Church running expenses	7e	14,640	6,636	21,276	14,648
Mission giving and donations	7f	1,059	-	1,059	1,986
		38,921	6,636	45,557	39,848

<b>Costs of generating funds</b>		212	-	212	55
<b>Purchase of Investments</b>	2	20,000	15,000	35,000	-
<b>Total payments</b>		<b>59,133</b>	<b>21,636</b>	<b>80,769</b>	<b>39,903</b>
<b>Excess of (payments)/receipts</b>		<b>(17,605)</b>	<b>(16,843)</b>	<b>(34,448)</b>	<b>941</b>
Bank accounts at 1 January		24,514	28,438	52,952	52,011
<b>Bank accounts at 31 December</b>	3	<b>6,909</b>	<b>11,595</b>	<b>18,504</b>	<b>52,952</b>

**WHIXLEY with GREEN HAMMERTON and ALLERTON MAULVERER**  
**PAROCHIAL CHURCH COUNCIL**

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018**

**Statement of Assets and Liabilities**

	Unrestricted Funds	Restricted Funds	TOTAL 2018	TOTAL 2017
	£	£	£	£
<b>Cash funds</b>				
Bank current accounts/(o'draft)	1,509	4,528	6,037	5,637
Deposit funds	5,400	7,067	12,467	47,315
<b>Bank accounts at 31 December</b>	<b>6,909</b>	<b>11,595</b>	<b>18,504</b>	<b>52,952</b>
<b>Other monetary assets</b>				
Estimated Gift Aid recoverable	400	200	600	3,750
<b>Investment assets</b>				
CBF Investment Fund	18,533	13,900	32,433	-
Whixley school sale proceeds	-	30,164	30,164	32,217
The Whixley School Trust	-	30,045	30,045	30,500
<b>Total investment assets</b>	<b>18,533</b>	<b>74,109</b>	<b>92,642</b>	<b>62,717</b>
<b>Assets retained for church use</b>	<b>25,842</b>	<b>85,904</b>	<b>111,746</b>	<b>119,419</b>

At 31 December 2018 the PCC had no liabilities (2017: nil).

**Notes**

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006, using the Receipts and Payments basis.
2. In August 2018, £35,000 previously held in the DBF Church of England deposit fund was switched to the DBF Church of England investment fund. The other investment assets are permanent endowment funds and are held in the name of the Leeds Diocesan Board of Finance, acting as custodian trustee for the PCC. The Whixley School Trust was established by the late Sarah Cawood. The income from all investments is used for the PCC's charitable purposes.

3. The movements in the year ended 31 December 2018 on the PCC's bank accounts were:

	Balance b/fwd	Receipts	Payments	Balance c/fwd
<b>Unrestricted:</b>				
General fund	2,383	40,299	(38,581)	4,101
Sarah Cawood's Charity	22,131	1,229	(20,552)	2,808
<b>Total unrestricted funds</b>	<b>24,514</b>	<b>41,528</b>	<b>(59,133)</b>	<b>6,909</b>
<b>Restricted:</b>				
Whixley fabric fund	21,707	2,838	(17,650)	6,895
Green Hammerton fabric fund	6,731	1,955	(3,986)	4,700
<b>Total restricted funds</b>	<b>28,438</b>	<b>4,793</b>	<b>(21,636)</b>	<b>11,595</b>
<b>Total PCC bank accounts</b>	<b>52,952</b>	<b>46,321</b>	<b>(80,769)</b>	<b>18,504</b>

**WHIXLEY with GREEN HAMMERTON and ALLERTON MAULVERER**  
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**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018**

**Notes (continued)**

4. Each of the two fabric fund is controlled by the Parochial Church Council, and use of the funds is limited to the payments of grants for specific approved Parish projects. Grants cannot be made from this fund towards the costs of general Parish expenses or of Parish share.
5. The expenses paid to clergy may include a small, immaterial proportion that relates to the function of PCC member. No other payments were made to PCC members.
6. In previous years GiftAid has been claimed only once per year, to coincide with the tax year. In 2018 additional claims were made in July and early December so that the amounts claimed cover donations made in a period of twenty months, which is the main reason why the amount claimed in 2018 so far exceeds that claimed in 2017. By continuing to claim in this fashion in future years we will minimise the amount outstanding each year-end and match as closely as possible the GiftAid receipts of each year with the underlying donations.

**7. Further Analysis of Receipts and Payments Accounts**

Receipts	Unrestricted funds £	Restricted funds £	Total 2018 £	Total 2017 £
<b>7a) All other giving/voluntary receipts:</b>				
Donations to East Window restoration	-	1,991	1,991	-
Proceeds of liquidating the Elizabeth Cawood charity	-	-	-	2,027
Sundry other donations	301	550	851	883
	<b>301</b>	<b>2,541</b>	<b>2,842</b>	<b>2,910</b>

**7b) Activities for generating funds:**

Harvest supper	1,740	-	1,740	1,676
Sponsored walk	160	-	160	152
Pancake evening	1,000	-	1,000	732
Open garden	157	-	157	-
Quiz night	951	-	951	-
Dine around	723	-	723	-
Car boot sale	-	647	647	675
Knaresborough cake stall	-	-	-	308
Meet and eat	-	-	-	277

Yard sale	-	-	-	1,036
Concert	-	-	-	610

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	<b>4,731</b>	<b>647</b>	<b>5,378</b>	<b>5,466</b>
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**7c) Investment income:**

Dividends on CBF Investment Funds	1,408	112	1,520	993
CBF Deposit account interest	101	97	198	215

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	<b>1,509</b>	<b>209</b>	<b>1,718</b>	<b>1,208</b>
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**WHIXLEY with GREEN HAMMERTON and ALLERTON MAULVERER**  
**PAROCHIAL CHURCH COUNCIL**

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018**

**7. Further Analysis of Receipts and Payments Accounts (continued)**

	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>Total 2018 £</b>	<b>Total 2017 £</b>
<b>7d) Church activities:</b>				
Fees for weddings and funerals	3,562	-	3,562	3,111
Parish magazine sales income	1,605	-	1,605	1,737
Garden rents	-	360	360	350
	<b>5,167</b>	<b>360</b>	<b>5,527</b>	<b>5,198</b>

<b>Payments</b>	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>Total 2018 £</b>	<b>Total 2017 £</b>
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**7e) Church running expenses:**

Buildings maintenance	2,113	6,036	8,149	1,928
Insurance	4,398	-	4,398	4,214
Printing the parish magazine	2,376	-	2,376	2,364
Heating oil	2,287	-	2,287	1,662
Cost of services	1,151	-	1,151	1,774
Churchyard maintenance	547	600	1,147	405
Photocopier and office supplies	856	-	856	588
Electricity	381	-	381	269
Water	125	-	125	120
Bookkeeping	60	-	60	300
Sundry other expenses	346	-	346	341
Vicarage redecoration and gardening	-	-	-	683

	<b>14,640</b>	<b>6,636</b>	<b>21,276</b>	<b>14,648</b>
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**7f) Mission giving and donations:**



School trips	270	-	270	663
Harehills HELP	300	-	300	300
War Child	300	-	300	150
Bibles for school leavers	81	-	81	117
Kajo-Keji	70	-	70	70
The Children's Society	38	-	38	-
Family of Elliot Robinson	-	-	-	536
Medic Malawi	-	-	-	150
	<b>1,059</b>	<b>-</b>	<b>1,059</b>	<b>1,986</b>

The Financial Statements were approved by the Parochial Church Council on 12 February and signed on its behalf by:

.....  
 Revd Sarah Feaster

.....  
 Barry Smith

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
WHIXLEY with GREEN HAMMERTON and ALLERTON MAULVERER  
PAROCHIAL CHURCH COUNCIL**

I report on the accounts of the church for the year ended 31 December 2018 which are set out on pages 7 to 10.

**Respective responsibilities of the Trustees and Independent Examiner**

The church's trustees are responsible for the preparation of the Accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matters have come to my attention;

1. which give me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....  
Mr Ian Ballard  
Former Chartered Accountant  
(now retired)  
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12 February 2019